

## ABSTRAK

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Program Studi : Ilmu Pemerintahan  
Judul : Implementasi Permendagri Nomor 47 Tahun 2016 Tentang Administrasi Pemerintahan Desa (Studi Kasus di Desa Randu Agung Kecamatan Sumber Jambe Kabupaten Jember)

Penelitian ini bertujuan untuk mengetahui tentang Tertib Administrasi Desa dalam pelaksanaan pencatatan data dan informasi dari Administrasi pemerintahan Desa Randu Agung Kecamatan Sumberjambe Kabupaten Jember. Metode yang digunakan dalam penelitian ini yaitu deskriptif kualitatif, sumber-sumber data diperoleh dari pihak kecamatan, Kepala Desa, Sekretaris Desa, Bidang Administrasi Umum, Bidang administrasi Keuangan, Bidang Administrasi Penduduk dan Bidang Administrasi Pembangunan. Pengumpulan Data melalui wawancara , observasi dan dokumentasi. Administrasi pemerintahan desa merupakan pemegang peranan yang penting dalam pembangunan desa yang efektif. Agar tujuan pembangunan desa dapat berjalan dengan keinginan bersama dari implementor kebijakan administrasi desa hingga masyarakat desa, maka hal yang perlu di perhatikan adalah tertib administrasi pemerintahan desa dalam pencatatan data dan informasi pada buku register administrasi desa. Hasil dari pembahasan dalam pelaksanaan Administrasi Pemerintahan Desa Randu Agung Kecamatan Sumberjambe Kabupaten Jember ditemukan bahwa masih banyak aparatur desa yang bekerja tidak sesuai tupoksi dan masih banyaknya buku register administrasi desa yang belum terisi. Hal tersebut dikarenakan kurangnya ketegasan dari pimpinan desa terhadap bawahannya sehingga terjadi rasa kurang tanggung jawab atas tugas pokok dari pelaku implementor kebijakan administrasi Desa. Sehingga pelaksanaan Administrasi Pemerintahan Desa Randu Agung Kurang Efektif.

**Kata Kunci:** Implementasi, Administrasi Pemerintahan Desa, Pemerintah Desa

## ABSTRACT

Name : Jevi Andre Pratama

Study Program : Ilmu Pemerintahan

Title : Implementation of Permendagri Number 47 of 2016 concerning Village government Administration (Case Study in Randu Agung Village Sumberjambe district Jember Regency)

*This study aims to determine the orderly village administration in the implementation of recording data and information from the village government administration of Randu Agung Sumberjambe District Jember Regency. The method used in this research is descriptive qualitative, data sources were obtained from the sub-district, village heads, village secretaries, general government, financial administration, population administration and development administration. Collecting data through interviews, observation and documentation. Village government administration plays an important role in effective village development. So that the goals of village development can run with the common desire from the implementor of the village administration policy to the village community, then the thing that needs to be paid attention to is orderly village government administration in recording data and information in the village administration register book. The results of the discussion in the implementation of Randu Agung Village Government Administration, Sumberjambe District, Jember Regency, it was found that there were still many village officials who worked not according to their main duties and functions and there were still many village administration register books that had not been filled. This is due to the lack of assertiveness of the village leadership towards their subordinates, resulting in a sense of lack of responsibility for the main tasks of the implementors of Village administrative policies. So that the implementation of Randu Agung Village Administration is Less Effective.*

**Keywords:** *Implementation, Village Government Administration, Village Government*